ALTERNATIVE DEVELOPMENT TECHNIQUE
APPLICATION PROCEDURE

At the time of filing, the applicant shall submit:

1. **Application** - One typed application form signed by all owners of record.

2. **Statement of Justification** - A typewritten Statement of Justification must demonstrate how the proposal complies with the requirements for the alternative development technique. This statement must be signed by the applicant or a designated correspondent.

3. **Map or Plat** - One copy of an accurate plat signed and sealed by a registered engineer or land surveyor, with the subject property outlined in red.

4. **Site Plan** - One copy of a site plan (drawn to scale) showing all existing and proposed improvements and uses with the subject property outlined in red. The site plan shall be of sufficient detail so that a determination can be made that the proposal complies with all the requirements of the Zoning Ordinance applicable to it.

5. **Landscape Plan** - One copy of a detailed landscape plan with the subject property outlined in red. Landscape plans need not be separately prepared drawings, but may be superimposed on the site plan.

6. **Zoning Sketch Map** - One copy of a zoning sketch map with the property outlined in red.

7. **Informational Mailing letter, list of addresses, affidavit and Receipt from the M-NCPPC Information Counter**

8. **Documentation on Previous Approvals for the Site.**

9. **State Ethic Commission Affidavit(s)**

*Note: No check for application fees should be submitted until it has been requested.*

PLEASE NOTE THAT ONLY FOLDED SETS OF PRINTS WILL BE ACCEPTED. VERY THICK AND/OR BOUND PLANS SHOULD BE SEPARATED AND FOLDED APPROPRIATELY. ROLLED PRINTS ARE NOT ACCEPTABLE AND WILL BE RETURNED TO THE APPLICANT.

ONLY ONE COPY OF THE ABOVE IS NECESSARY FOR PRE-REVIEW PURPOSES. ADDITIONAL COPIES WILL BE REQUESTED AT THE TIME OF ACCEPTANCE.