



**Maryland-National Capital Park Police
Prince George's County Division**



DIVISION DIRECTIVE

TITLE JUVENILE CIVIL CITATIONS		PROCEDURE NUMBER PG911.1	
SECTION Reporting Procedures	DISTRIBUTION A	EFFECTIVE DATE 09/01/19	REVIEW DATE 05/01/21
REPLACES PG911.1 "Juvenile Civil Citations", issued 03/17/17			
RELATED DIRECTIVES PG1100.0 Field Report Writer Manual	REFERENCES CALEA 44	AUTHORITY  Chief Stanley Johnson	

I. PURPOSE

To be used whenever a juvenile is charged with any alcohol and/or tobacco violations.

II. POLICY

Officers who deal with juvenile alcohol and tobacco violations should use the least coercive alternatives to taking a juvenile into custody for these violations. Physical arrests and warning notices are alternative levels of enforcement left entirely to the discretion of the officer.

III. PROCEDURES

The Juvenile Civil Citation (DC31) is no longer issued. The Field Contact Form can be used to document a minor violation (i.e., alcohol and tobacco) committed by a juvenile and will not require a Juvenile Petition. When a physical arrest is warranted, an arrest report will be completed in Field Report Writer accessed in Police Mobile (see Division Directive PG1100.0 Juvenile Procedures and the Field Report Writer Manual).

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