

**Saturday, June 15, 2019**

**Exhibitor and Vendor Space Reservation Form**

Business Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax #: \_\_\_\_\_  
Email: \_\_\_\_\_  
Website: \_\_\_\_\_  
Social Media Tags \_\_\_\_\_  
Vendor Type:  Merchandise/Art  Food  For Profit Exhibitor  Non-Profit Exhibitor  
Specialty: \_\_\_\_\_

Please see page two for details on vendor participation costs, requirements and registration deadlines.

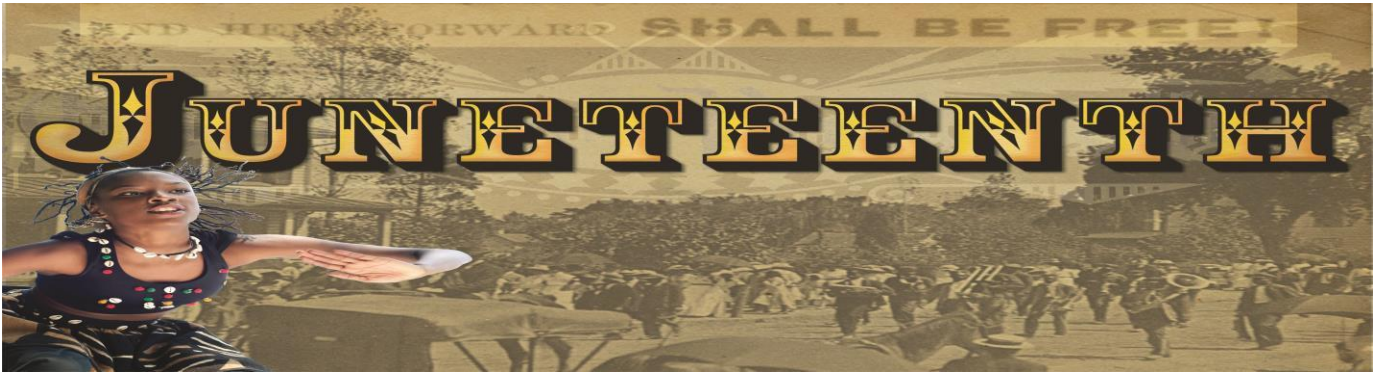
**2019 Juneteenth Celebration Location**

Watkins Regional Park  
301 Watkins Park Drive  
Upper Marlboro, MD 20774

Registration is required by Wednesday, May 22, 2019  
Confirmation of Participation will be provided by Wednesday, May 29, 2019  
Payment for Participation required by Wednesday, June 5, 2019

Food Vendor Registrations or Inquiries: Email Sheila Taylor at [Sheila.Taylor@pgparks.com](mailto:Sheila.Taylor@pgparks.com)  
Merchandise/Art Vendor Registrations or Inquiries: Vanessa Armstrong at [Vanessa.Armstrong@pgparks.com](mailto:Vanessa.Armstrong@pgparks.com) or Mary Jurkiewicz at [Mary.Jurkiewicz@pgparks.com](mailto:Mary.Jurkiewicz@pgparks.com)  
Exhibitor Registrations or Inquiries: Email Artura Jackson at [Artura.Jackson@pgparks.com](mailto:Artura.Jackson@pgparks.com)

For Office Use Only Date Received: _____ Status: _____ Payment Received: _____
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**Participation Costs**

Registration Before May 4, 2019	Registration After May 4, 2019
Returning Food Vendors - \$150.00	All Food Vendors - \$250.00
New Food Vendors - \$200	All Merchandise/Art Vendors - \$125.00
Returning Merchandise/Art Vendors - \$75.00	All For Profit Exhibitors - \$100.00
New Merchandise/Art Vendors - \$90	Non-Profit Exhibitors – FREE
Returning For Profit Exhibitors - \$50.00	
New For Profit Exhibitors - \$75	
Non-Profit Exhibitors – FREE	

Upon notification of participation/approval, please remit registration payments by Visa or MasterCard to the Black History Program office at 240-264-3415. Registration fees are non-refundable in the event of tardiness or no show.

Food Vendor Requirements	Merchandise/Art Vendor Requirements
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<p>An application and menu with pricing</p> <p>General Liability Insurance – no less than \$500,000.00</p> <p>All food vendors are required to provide their own flame retardant tent (proof of flame resistance required)</p> <p>Sale and Consumption of Alcohol is prohibited One</p> <p>Time Event Food Permit is required for the event (Prince George’s County Health Department) <b>Please submit your application for a permit by May 21, 2017. Permits will be verified prior to confirmation of participation.</b></p> <p>Capable of providing own electricity and water</p> <p>A maximum of 2-3 vendors per food category will be accepted.</p>	<p>An application and work sample for committee review</p> <p>Capable of providing own tenting (tent must be staked in the ground), electricity, etc.</p> <p>M-NCPPC will provide a 6-ft rectangle table and 2 chairs per art vendor.</p>
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The Department of Parks & Recreation encourages and supports the participation of individuals with disabilities. Please register a minimum of two weeks in advance of the program start date to request and receive a disability accommodation.