



The Maryland-National Capital Park & Planning Commission
Department of Finance – Corporate Procurement Division

6611 Kenilworth Avenue, Suite 300 • Riverdale, Maryland 20737 • 301-454-1600 Fax: 301-454-1606

TO: All Prospective Bidders

FROM: Cindy Martinez
Principal Procurement Specialist

SUBJECT: **Addendum No.02 –IFB No. B40-116**
Brookside Nature Center Janitorial Services

DATE: December 17, 2019

Enclosed and effective this date is Addendum No.02 for the subject IFB. This addendum provides Questions and Answers.

Bidder shall acknowledge receipt of this addendum by completing and returning this form with the Bid forms. Failure to submit this addendum may deem your firm non- responsive.

All other terms and conditions remain unchanged.

Sincerely,

Cindy Martinez, Principal Procurement Specialist

Acknowledgement of receipt of ADDENDUM # 02

Company Name: _____

Authorized Representative's Signature

Date

Questions and Answers

1. Is the Pre proposal conference mandatory?

A1: Pre- Proposal is not mandatory.

2. Who is the current Contractor?

A2: K&W is a temporary vendor providing services to Brookside Nature Center in the interim while a contract is in place for Brookside Nature Center.

3. What is the current contract price?

A3: Current services are provided on as-needed basis. A new contract will be established once an award is made under this current IFB.

4. Will contractors be able to submit a response via Emaryland Advantage?

A4: Bidder(s) **cannot** submit response via Emaryland Marketplace Advantage (EMMA). Bidders shall submit their bid as stated on the INVITATION FOR BID (IFB) SUMMARY (page 2) of the solicitation.

5. What is the minimum Surety Bond? Form D has \$10,000 up to \$100,000 depending on potential exposure. Explain.

A5: A minimum surety bond of \$50,000 will be required for these services.

6. Can you please provide the name of the incumbent and current pricing of this contract?

A6: See A2 and A3.

7. What is the actual start date for the contract?

A7: The Commission anticipates an estimated start date for the contract of early February of 2020.

8. Do you have the current vendor and the award amount?

A8: See A2 & A3.

9. What kind of license do we need to submit?

A9: Please see Part IV, Scope of Services, 2. Minimum qualifications on page 22 of the IFB. Information or clarification regarding the type of license, please contact the State of Maryland Department of Labor: <https://www.dlrl.state.md.us/license/>