

*Maryland-National Capital Park Police
Prince George's County Division*

DIVISION DIRECTIVE

TITLE CRIME PREVENTION & COMMUNITY RELATIONS			PROCEDURE NUMBER PG320.0
SECTION Duties and Responsibilities	DISTRIBUTION A	EFFECTIVE DATE 07/01/04	REVIEW DATE 07/01/06
REPLACES PG320.0 "Crime Prevention & Community Relations", issued 05/01/02			
RELATED DIRECTIVES PG480.0	REFERENCES CALEA 44, 45	AUTHORITY Commander Larry M. Brownlee, Sr.- Division Chief	

I. PURPOSE

The purpose of this directive is to establish policy regarding the Division's crime prevention and community relation's efforts.

II. POLICY

This Division is committed to the perpetuation of Community Crime Prevention programs through the utilization of Problem Oriented Policing. This commitment extends to an active partnership with the citizens of Prince George's County in reducing the opportunity for criminal activity within the Prince George's County park system. The responsibility for crime prevention and community relations is a shared one. Division personnel are the primary developer's of programs to reduce or prevent crime. These programs will be designed to target both adults and juveniles. All members of the Division, sworn and civilian are responsible for ensuring that the programs achieve the desired results. This is accomplished through Problem Oriented Policing, attending community meetings and other enforcement and non-enforcement activities. Personnel are expected to actively participate in all aspects of Crime Prevention and Community Relations.

III. PROCEDURES

- A. Programs - All Division personnel will be responsible for the development, coordination, implementation and evaluation of the Division's crime prevention programs. Programs will include, but are not limited to:
1. Programs targeted by crime type and geographic area on the basis of an analysis of local crime data; and
 2. Programs targeted to address community perceptions of crime.

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3. Programs designed to prevent and control juvenile delinquency will include, but are not limited to: (i.e.- C.O.P.S. Camp for Kids, Punt, Pass and Kick, Mentor Programs, D.A.R.E., Safety Talks, Bike Safety Program, School Career Days.)
 - a. A program which, at a minimum, incorporates the following:
 - 1) acting as a resource with respect to delinquency prevention;
 - 2) providing guidance on ethical issues in a classroom setting;
 - 3) providing individual counseling to students; and
 - 4) explaining the law enforcement role in society.
 - b. Community recreational youth programs.
4. All programs will be periodically evaluated for effectiveness.
 - Juvenile programs will be reviewed annually and a written evaluation of all enforcement and prevention programs relating to juveniles will be prepared. The evaluation should consider both the quantitative and qualitative elements of each program. As a result of the evaluation process, a decision will be made regarding whether a specific program will continue to function as is, be modified, or be discontinued.
- B. Crime Prevention and Community Groups - The Division will, when appropriate, assist in organizing crime prevention groups in areas targeted for such activity, and assist in establishing community groups where they are needed. To support these endeavors the Division will:
 1. Establish and maintain liaison with all interested and targeted crime prevention groups, community organizations and other community groups;
 2. Ensure that all personnel are aware that they are responsible for achieving the Division's community relation's objectives;
 3. Develop or improve Division policies and procedures that affect police and community relations as needed;
 4. Publicize objectives, problems, and successes;
 5. Convey relevant information received from citizens' organizations to all personnel; and
 6. Identify Community Relations and Crime Prevention training needs through interviews with citizen representatives, consultations with those involved in internal investigations, and conferences with supervisors.

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C. Evaluation of Efforts

1. All Assistant Chiefs, within their respective sections, will submit, with the monthly report to the Chief, Park Police Division to include, at a minimum, the following information regarding their unit's programs:
 - a. Description of current community concerns;
 - b. A description of potential problems that have a bearing on law enforcement activities within the community; and
 - c. A recommendation on actions that address previously identified concerns and problems.

The Chief, Park Police Division will ensure that the information contained in these reports will be disseminated to other effected command-level personnel.

2. A survey of citizen attitudes and opinions will be conducted every three years. The survey may be conducted by mail, in person, or by telephone and may be combined with questions relating to victimization and other issues. The survey may be carried out directly by Division personnel or by volunteers. This survey will deal with:
 - a. Overall Division performance;
 - b. Overall competence of Division employees;
 - c. Division employees' attitudes and behavior toward citizens;
 - d. Concern over safety and security within the Division's jurisdiction; and
 - e. Requesting recommendations and suggestions for improvements.

D. Additional Community Services Responsibilities

1. Maintain a liaison with the Prince George's County Police Department's Crime Prevention Unit to obtain information about crime problems in those areas adjacent to park property.
2. Review park development plans to address security problems and make recommendations for improvements.
3. Conduct security surveys of Commission and other government facilities, as needed.
4. Work closely with the Division's Records Section and Crime Analyst to review incident reports and develop recommendations in coordination with field operations personnel to address specific identified offenses and/or problem areas.
5. Seek the opportunity to provide crime prevention input into the development and/or revision of zoning policies, building codes, fire codes and residential and commercial building permits affecting Commission property.

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