



MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION  
**Prince George's County Planning Department**

Planning Information Services  
14741 Governor Oden Bowie Drive, Suite L2  
Upper Marlboro, MD 20772

240-545-8976  
www.mncppc.org

# General Information Request

Email completed form to [PPD-InfoCounter@ppd.mncppc.org](mailto:PPD-InfoCounter@ppd.mncppc.org)

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Property Information:**    Commercial    Residential

Property Address: \_\_\_\_\_

Property Tax ID(s): \_\_\_\_\_ [\*Find your Property Tax ID online\*](#)

Parcel(s): \_\_\_\_\_ Lot(s): \_\_\_\_\_ Block(s): \_\_\_\_\_

**Requested information:** (*Check all that apply*)

- Permitted Uses                                       Zoning category
- Mailing Lists (*map/boundary survey/shape of property must be submitted with request*)
- Other (*i.e., Site Plans, Development Plans or Existing Documents*):

**Fee Payment Information:** All fees must be in the form of credit card or check, (payable to M-NCPPC). Please note payment by check must be received in this office prior to assignment. You will be notified of total amount due if applicable. **Note:** *We do accept checks payable to M-NCPPC which can be mailed to our address, please note All mail deliveries, which includes FedEx/UPS/etc., go to the County Mailing Facility for processing, then forward to the appropriate Agencies which can take approximately 3+ days lag-time.*

- Check (*payable to M-NCPPC*)                                       Credit Card

**Choose a delivery option:**

- Pick up                       Email                       US Mail (plus \$5.00 shipping for oversized documents)

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Most requests will be answered within three business days; depending on the request, the completion time may vary.*

### OFFICE USE ONLY

Log #: \_\_\_\_\_ Date Received: \_\_\_\_\_

Assigned To: \_\_\_\_\_ Date Assigned: \_\_\_\_\_

Amount: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Date Completed: \_\_\_\_\_