



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION
Prince George's County Planning Department

Planning Information Services
14741 Governor Oden Bowie Drive, Suite L2
Upper Marlboro, MD 20772

240-545-8976
www.mncppc.org

Zoning Certification Procedures

The Planning Information Services Office offers the service of preparing zoning certification letters. These letters will provide zoning and permitted uses for property located within Prince George's County. These letters do not address permit issuance, zoning violations, inspections related to permit issuance, or environmental and transportation issues. The letters are not a guarantee of permit approval and issuance, they will only provide zoning and permitted uses.

NOTE: For property located in the City/Town of Laurel, please call 301-725-5300.

The cost for a written zoning certification letter is \$50.00 per address, Tax ID #, parcel, or lot. For the purposes of calculating this fee, the Planning Department reserves the right to deem a single address, parcel, or lot multiple addresses, parcels, or lots. After request submittal, you will be notified of the total amount due. Payment method can be by credit card or check (payable to M-NCPPC). If payment is by check, please note assignment will not be done until check is received in this office. If payment method is by credit card, a member of the Planning Information Staff will contact you for your credit card information. If you have question concerning the cost of a property that includes multiple addresses or tax accounts, please contact the Planning Information Services Section at PPD-InfoCounter@ppd.mncppc.org or call 240-545-8976.

Depending on the request the research time may take longer than others, the turnaround time for all requests is 30 to 45 business days from receipt of submittal and/or payment. The staff at the Information Services Section is working diligently in getting these requests out in a timely manner. Also, be advised we do not have expedited fees, these requests are completed on a first come first serve basis. Zoning certification letter questions or requests should be directed to:

Planning Information Services
County Administration Building
14741 Governor Oden Bowie Drive, Room L-2
Upper Marlboro, MD 20772
PPD-InfoCounter@ppd.mncppc.org

ALL information regarding use and occupancy certificates/permits, building permits/plans, storm drain plans, sediment control plans/permits, and outstanding violations is obtained by contacting the Prince George's County Department of Permitting, Inspections, and Enforcement (DPIE) at **301-636-2000** or at the following website: <https://www.princegeorgescountymd.gov/1024/Permitting-Inspections-and-Enforcement>.