



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

Office of the Inspector General • 7833 Walker Drive, Suite 425 • Greenbelt, Maryland 20770

November 2, 2018

To: Darin Conforti, Acting Director, Prince George's County Department of Parks and Recreation

Andree Checkley, Director, Prince George's County Planning Department

Mike Riley, Director, Director, Montgomery County Department of Parks

Gwen Wright, Director, Director Montgomery County Planning Department

Joe Zimmerman, Secretary-Treasurer

From: Renee Kenney, Inspector General

Subject: Follow-Up Review for Audit Report Number: CW-002-2018

We have completed the follow-up review for the Vehicle Use Program Audit Report dated January 25, 2018. Management provided sufficient additional information and clarification for us to conclude all audit recommendations reviewed have been satisfactorily addressed and implemented, however the Office of Inspector General noted the following:

1. Recommendation, **Oversee the Creation of a Commission Wide Task Force to Review Practice 6-10, Vehicle Use Program** was included in the original Audit Report as an action item for Central Administrative Services (CAS). The creation of this task force was identified as a major audit concern. The Office of the Inspector General (OIG) is reflecting this recommendation as resolved as committee members have been identified and the kickoff meeting has been scheduled for November 26, 2018 (i.e. task force has been created). Resolving this recommendation does not diminish the need for the task force to complete their assessment and recommend Practice updates.
2. Recommendation, **Ensure Overnight Parking Corresponds to Employee Place of Work** was included as an action item for Prince George's County Department of Parks and Recreation and Montgomery County Planning Department. The OIG is reflecting these recommendations as resolved as the specific irregularities were resolved by the Departments. However, since the completion of the Vehicle Use Program Audit, the OIG has been advised of additional irregularities. The OIG is requesting that all Department Heads (or their designee) take the necessary steps to ensure all pooled and on-site assigned vehicles are parked at the employee's place of work. An employee's failure to follow this requirement may be considered fraud and may result in additional taxation.

M-NCPPC Vehicle Use Program Audit CW-002-2018
Follow-Up

I have included a copy of the original audit report for your convenience. If we can be of assistance in the future, please do not hesitate to contact our office. Thank you for your assistance in this review.

cc: Executive Committee
Casey Anderson
Elizabeth Hewlett
Anju Bennett

Audit Committee
Dorothy Bailey
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M-NCPPC Administration
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