



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

6611 Kenilworth Avenue • Riverdale, Maryland 20737

Commission Meeting
Open Session Minutes
December 21, 2022

The Maryland-National Capital Park and Planning Commission met in hybrid, in-person/videoconference, with the Chair initiating the meeting at the Wheaton Headquarters Building in Wheaton, Maryland. The meeting was broadcast by the Montgomery County Planning Department.

PRESENT

Prince George's County Commissioners

Peter A. Shapiro, Chair (videoconference)
Dorothy Bailey (videoconference)
William Doerner (videoconference)
Manuel Geraldo (videoconference)
A. Shuanise Washington (videoconference) (dep 11:30)

Montgomery County Commissioners

Jeffrey Zyontz, Vice Chair (videoconference)
Cherri Branson (videoconference)
David Hill (videoconference)
Robert Piñero (videoconference)
Amy Presley (videoconference)

NOT PRESENT

Chair Shapiro called the meeting to order at 10:01 a.m.

ITEM 1

APPROVAL OF COMMISSION AGENDA

ACTION: Motion of Commissioner Geraldo to approve the agenda
Seconded by Commissioner Presley
10 approved the motion

ITEM 2

APPROVAL OF COMMISSION MINUTES

Open Session – November 16, 2022
Closed Session – November 16, 2022, Vice-Chair Zyontz asked to hold the vote to discuss in closed session
ACTION: Motion of Commissioner Hill to approve Open minutes
Seconded by Commissioner Geraldo
8 approved the motion
2 abstained (Doerner & Pinero)

ITEM 3

GENERAL ANNOUNCEMENTS

- a) National Human Rights Month
- b) National Drugged and Drunk Driving Prevention Month
- c) Global AIDS Awareness Month
- d) Ongoing Festival of Lights and Winter Garden of Lights Walk-Through in Prince George's and Montgomery Counties
- e) Diversity Council Openings for 2023

ITEM 4

COMMITTEE MINUTES/BOARD REPORTS (For Information Only)

- a) Employees' Retirement System Board of Trustees Regular Meeting, November 1, 2022

ITEM 5

ACTION AND PRESENTATION ITEMS

- a) Resolution 22-42 Adoption of the Montgomery County Thrive Master Plan (Afsal)

No discussion

ACTION: Motion of Commissioner Geraldo to adopt Resolution 22-42

Seconded by Commissioner Bailey

10 approved the motion

- b) Resolution 22-43 Adoption of the M-NCPPC FY24 Proposed Annual Capital and Operating Budgets (Kroll)

No discussion

ACTION: Motion of Commissioner Geraldo to adopt Resolution 22-42

Seconded by Commissioner Presley

10 approved the motion

- c) Resolution 22-45 Adoption of the Montgomery County Uniform Standards for Mandatory Referral (Mills)

No discussion

ACTION: Motion of Commissioner Washington to adopt Resolution 22-45

Seconded by Commissioner Geraldo

10 approved the motion

- d) Audit Committee and Office of the Inspector General Annual Report/OIG Annual Report (Bailey/Kenney)

Commissioner Bailey thanked Inspector General Kenney and her team for their comprehensive report. She highlighted some items, including performance audits, handling issues with Fraud, Waste and Abuse investigations, audit recommendations, major audit findings, Fraud, Waste and Abuse prevention training, and follow-up recommendations. She said the report contains a lot of useful information, including details on the audit process, including planning, fieldwork, and reporting.

Chair Shapiro thanked Commissioner Bailey, adding the thoroughness of the report speaks to the good work the Audit, Committee, and OIG's Office have done.

Inspector General Kenney then presented the accompanying Office of the Inspector General's Annual report. She touched on the highlights from the OIG Annual report.

Commissioner Hill asked why there was a 9-month lead time to allow a certain facility to know auditors were coming. Inspector General Kenney clarified this was an unusual situation for a brand new facility to make certain the new management had a good handle on audit controls. She then listed typical timelines for other types of conventional audits which were much smaller.

Commissioner Doerner asked about the life insurance audit's opt-out and opt-in options and why the agency did not default to an opt-in benefit. Inspector General Kenney noted that the cost was minimal, and Human Resources did a great deal of work negotiating a valuable plan. Executive Director Chiang-Smith said it was decided Human Resources would offer this benefit with an opt-out provision. This decision was made at the height of the pandemic, after the discovery of a number of employees who had passed and did not have life insurance. Commissioners and unions agreed to the opt-out provision.

e) Plan Integration Tool (Finio)

Nicholas Finio of the University of Maryland and National Center for Smart Growth (NCSG) presented from the power point included in the packet and took questions.

Commissioner Hill asked about staffing requirements to put more Plans into the system. Mr. Finio said it would take a full time staff person with support. Commissioner Hill asked if there are plans to make this a purchasable or licensable product. Mr. Finio said they are currently making it publicly available with the intent of advancing the science, not to sell it.

Commissioner Presley enthusiastically praised the tool. She asked if the user would be able to associate dates and deliverables to track at any time where we are in plans and deliveries. Mr. Finio said that would be part of the next iteration. Commissioner Presley asked what would need to happen to propose funding and roll out. Finio said this could be rolled into planning departments' existing GIS sections and added that the University would be happy to provide support to roll it out. Commissioner Presley would like to see how this could be funded and go forward. Vice Chair Zyontz said it looks like a combination of work M-NCPPC has already produced. Mr. Finio confirmed much of the data came from existing GIS plans.

Commissioner Doerner suggested a capstone course with a local planning tool focus and suggested specific tools to develop. The university can market it to go on the students' resumes. He also suggested creating a suggestion box on the dashboard and went on to make several suggestions on the interface/data presentation.

Chair Shapiro asked how or why is it difficult to track users. Mr. Finio said tracking could be obtained by requiring a sign-in. Chair Shapiro asked Planning Directors Checkley and Stern if this is something they could use. Acting Montgomery Planning Director Stern said the Montgomery County Planning Department works regularly with the NCSG. She agreed this is a fascinating tool that can make our plans more accessible and interesting. From a practical perspective, it could track. Chair Shapiro asked if we could maintain such a tool over a period of years. Acting Director Stern said she will talk with her GIS team about modifying or creating such a tool. Prince George's Planning Director Checkley agreed with all points that Acting Director Stern brought up and said she plans to contact and be in touch with the NGSC. Chair Shapiro asked if there was any coordination with the Council of Governments. Mr. Finio said not yet, that the focus was local, but it could be expanded.

ITEM 6 OFFICERS' REPORTS

Executive Director's Report

a) Late Evaluation Report (November 2022) (For information only)

Secretary-Treasurer's Report (no report this month)

General Counsel's Report

b) Litigation Report (For information only)

General Counsel Borden briefed Commissioners on three bills recently presented by Maryland State Senator Kramer. Commissioner Branson asked if there was any indication someone from the House will introduce it. General Counsel Borden replied not yet. Commissioner Hill asked if the Commission has a vulnerability we should be addressing. General Counsel Borden said the agency has seen an increase in tort claims but it has been without a pattern.

Chair Shapiro called for a motion to move the meeting into closed session. Commissioner Geraldo moved; Commissioner Branson seconded. All Commissioners in attendance voted in favor of moving to closed session. The meeting adjourned to a secure meeting location and re-convened in closed session at 11:35 a.m.

Pursuant to Maryland General Provisions Article of the Annotated Code of Maryland, Section 3-305(b)(9) a closed session is proposed to consult with counsel to consider matters that relate to negotiation with the Fraternal Order of Police Collective Bargaining Unit.

The following individuals were present (in person and via videoconference):

Also present:

Asuntha Chiang-Smith, Executive Director

Gavin Cohen, Secretary-Treasurer

Debra Borden, General Counsel

Andree Checkley, Director, Prince George's Planning

Bill Tyler, Director, Prince George's Parks and Recreation

Mike Riley, Director, Montgomery Parks

Tanya Stern, Acting Director, Montgomery Planning

James Adams, Senior Technical Writer, DHRM

Gary Burnett, Deputy Director Montgomery Parks

Steve Carter, Deputy Director, Prince George's Parks and Recreation

Mazen Chilet, Chief Information Officer

Tracey Harvin, CPMO Director, DHRM

John Kroll, Corporate Budget Director

Robert Kronenberg, Deputy Director, Montgomery Planning

Alvin McNeal, Deputy Director, Prince George's Parks and Recreation

Matt Mills, Senior Counsel

Wanda Ramos, Deputy Director, Prince George's Parks and Recreation


William Spencer, Acting Deputy Executive Director

The Executive Director updated Commissioners on collective bargaining negotiations and related matters. Commissioners provided direction and support on how to proceed.

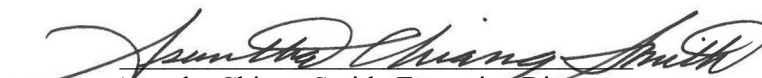
There being no further business to discuss in closed session, Chair Shapiro called for a motion to adjourn the

meeting from closed session. Commissioner Geraldo moved; Commissioner Presley seconded. All Commissioners in attendance voted in favor of adjournment, and returned to open session.

With no further business to discuss, Chair Shapiro adjourned the meeting from open session at 12:04 p.m.



James F. Adams, Senior Technical Writer



Asuntha Chiang-Smith, Executive Director