



Commission Meeting
Open Session Minutes
December 20, 2023

The Maryland-National Capital Park and Planning Commission met in hybrid, in-person/videoconference, with the Chair initiating the meeting at the Prince George's Parks and Recreation Administration Headquarters Auditorium in Riverdale, Maryland. The meeting was broadcast by the Department of Parks and Recreation, Prince George's County.

PRESENT

Prince George's County Commissioners

Peter A. Shapiro, Chair
William Doerner
A. Shuanise Washington

Montgomery County Commissioners

Artie Harris, Vice Chair
James Hedrick (arrived 10:20)
Josh Linden
Mitra Pedoeem

NOT PRESENT

Dorothy Bailey
Manuel Geraldo

Shawn Bartley

Chair Shapiro called the meeting to order at 10:02 a.m.

ITEM 1 APPROVAL OF COMMISSION AGENDA

ACTION: See item 2

ITEM 2 APPROVAL OF COMMISSION MINUTES

Open Session – 11/15/23

Motion by Commissioner Washington to adopt the 12/20/23 Agenda and
11/15/23 Open Session Minutes
Seconded by Vice Chair Harris

6 approved the 12/20/23 agenda
6 approved the 11/15/23 minutes

ITEM 3 GENERAL ANNOUNCEMENTS

- a) National Human Rights Month
- b) National Drunk and Drugged Driving Prevention Month
- c) Global AIDS Awareness Month
- d) Prince George's County Department of Parks and Recreation Winter Festival of Lights at Watkins Park
- e) Montgomery County Parks Winter Garden of Lights Walk through at Brookside Gardens
- f) Diversity Council Openings for 2024

ITEM 4 COMMITTEE AND BOARD REPORTS (For Information Only)

- a) Employees' Retirement System Board of Trustees Regular Meeting Minutes, November 7, 2023

ITEM 5 ACTION/PRESENTATION ITEMS

- a) Amendments to Practice 2-24 Ethics (Harvin/Beckham)
Chair Shapiro tabled this item for a later date.
- b) Resolution 23-26 Rustic Roads Functional Master Plan Update (Pratt)
No discussion
ACTION:
Motion by Commissioner Washington to adopt Resolution 23-26
Seconded by Commissioner Pedoeem
6 voted in favor
- c) Resolution 23-30 Amendments to the MPA and SMA to the 2006 Approved Master Plan and Sectional Map Amendment for the Henson Creek-South Potomac Planning Area (Clouatre)
No discussion
ACTION:
Motion by Commissioner Washington to adopt Resolution 23-30
Seconded by Vice Chair Harris
6 voted in favor
- d) Resolution 23-31 Land Exchange Agreement of Kathmandu Property in Walker Mill Regional Park in exchange for public utility easement and storm drain easement (Sun)
No discussion.
ACTION:
Motion by Commissioner Washington to adopt Resolutions 23-31 and 23-32
Seconded by Doerner
6 voted in favor
- e) Resolution 23-32 Perpetual Stormwater Management Easement Agreement in Walker Mill Regional Park (Sun)
No discussion.
ACTION:
See item 5d.
- f) Resolution 23-27 Employer Contribution to the Employees' Retirement System Other Post-Employment Benefits (OPEB) (115 Trust) (Cohen/Bolton)
Secretary-Treasurer Cohen noted a section of the minutes from the ERS Employer Contribution item from the November 2023 meeting indicating "Vice-Chair Harris asked if the numbers could be provided earlier in the future to be reflected in draft budget." Secretary-Treasurer Cohen clarified that the "numbers" refer to both pension contributions and OPEB Trust contributions. Staff will be working with the Trust Board and the actuary to align those numbers with the budget process.

Mr. Vincente from Bolton Partners summarized the actuarial analysis of the 115 Trust, included in the packet.

Vice Chair Harris and Commissioner Doerner asked about the funding level for the 115 Trust, in comparison to industry standards. Mr. Vincente explained insurance funding for

retirees doesn't have an industry standard, since it is an uncommon benefit. He also noted the fund was only created a few years ago and the current fund level of 27% is still in its initial growth phase. It will take some time to be fully funded, but it is on the right trajectory. He said they are using a 3% payroll growth assumption to move toward an eventual goal of 75% funding over a 25-year period.

Commissioner Doerner asked for the Bolton auditors to be aware of increased costs (and resulting budget shortfalls) to be prepared when circumstances change (e.g., younger retirement rates delaying retirees' joining Medicare). Mr. Vincente provided examples of instances that would stress the fund and draw resources down faster than the fund balance and assured Commissioners they would be keeping abreast of those factors.

ACTION:

Motion by Commissioner Washington to adopt Resolution 23-27

Seconded by Commissioner Doerner

7 voted in favor

g) Resolution 23-28 Employees' Retirement System Plan Amendment) (Rose)

No discussion

ACTION:

Motion by Commissioner Washington to adopt Resolution 23-28

Seconded by Commissioner Hedrick

7 voted in favor

h) Resolution 23-29 Approval of the FY2025 Proposed Operating and Capital Budget (Knaupe)

Acting Corporate Budget Director Knaupe presented the proposed M-NCPPC Budgets for Fiscal Year 2025. She explained the details reflected in the staff report, presented as a late delivery item. She said the budgets were presented before and approved by both County Planning Boards, with minor recommended changes which she summarized, also referenced in the staff report.

ACTION:

Motion by Commissioner Doerner to adopt Resolution 23-29

Seconded by Vice Chair Harris

7 voted in favor

ITEM 6 OFFICERS' REPORTS

Executive Director's Report

- a) Late Evaluation Report, October 2023 (For Information Only)
- b) Quarterly Budget Transfers Report (For Information Only)
- c) CAS Annual Report

Executive Director Chaing-Smith presented a video of the 2023 Central Administrative Services Annual Report, which highlighted accomplishments from the bi-county departments and offices for the past year. The Chairs thanked the Executive Director and said it was good to see the significant amount of work these offices do each year.

Secretary-Treasurer's Report

No report scheduled

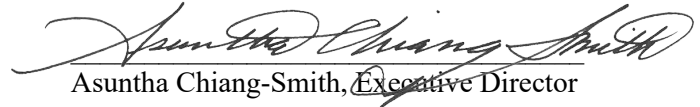
General Counsel's Report
d) Litigation Report (For information only)

Vice Chair Harris bade a farewell to retiring Montgomery Parks Director Mike Riley and Commissioners wished him a fond farewell.

With no other business to discuss, Chair Shapiro adjourned the meeting at 10:46 a.m.



James Adams, Senior Technical Writer



Asuntha Chiang-Smith, Executive Director