



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

6611 Kenilworth Avenue • Riverdale, Maryland 20737

Commission Meeting
Open Session Minutes
April 16, 2025

The Maryland-National Capital Park and Planning Commission met virtually via videoconference. The meeting was broadcast by the Montgomery County Planning Department.

PRESENT

Montgomery County Commissioners

James Hedrick
Josh Linden

Prince George's County Commissioners

Peter A. Shapiro, Vice Chair
Dorothy Bailey
Manuel Geraldo

NOT PRESENT

Artie Harris, Chair
Shawn Bartley
Mitra Pedoeem

A. Shuanise Washington

Vice Chair Shapiro called the meeting to order at 10:00 a.m.

ITEM 1 MEETING AGENDA

- a) Approval of the April 16, 2025 Commission meeting Agenda

Chair Shapiro said the Commission will defer Item 5e until the May Commission meeting.

ACTION: Motion of Commissioner Geraldo to approve the amended agenda
Seconded by Commissioner Hedrick
5 approved the item

ITEM 2 APPROVAL OF MINUTES

- a) Approval of Commission Minutes – Open Session
Regular Meeting: 3/19/25

ACTION: Motion of Commissioner Geraldo to approve the 3/19/25 minutes
Seconded by Commissioner Hedrick
4 approved the item
1 abstained (Linden)

ITEM 3 GENERAL ANNOUNCEMENTS

- a) Stress Awareness Month
b) Alcohol Awareness Month
c) Arab American Heritage Month
d) Upcoming National Prevention Week, May 11-17
e) Financial Disclosure Filing Requirement April 30 (State and M-NCPPC Deadline)

ITEM 4 COMMITTEE/BOARD REPORTS

- a) Employees' Retirement System Board of Trustees Regular Meeting Minutes from March 4, 2025 (for Information Only)

ITEM 5 ACTION/PRESENTATION ITEMS

- a) Wage Adjustments for Seasonal-Intermittent Employees (Allen/King)
 - 1. Resolution #25-05 Adjustment to Minimum Wage for all Employees
 - 2. Resolution #25-06 FY2025 COLA for Seasonal/Intermittent Pay Schedules and Employees

Corporate HR Director Allen asked Commissioners to consider the adoption of the two wage resolutions included in the packet, adjusting the pay of the agency's Seasonal/Intermittent employees. These adjustments are supported by department heads, the acting Executive Director, the Corporate HR Director and the Classification and Compensation Manager.

ACTION: Motion of Commissioner Geraldo to approve Resolution 25-05
Seconded by Commissioner Hedrick
5 approved the item

ACTION: Motion of Commissioner Geraldo to approve Resolution 25-06
Seconded by Commissioner Bailey
5 approved the item

- b) Resolution 25-07 Appointment of Shanna Brewton-Tiayon to the Merit System Board (King)

Commissioners considered the appointment of Ms. Brewton-Tiayon to the Merit Board. Ms. Brewton-Tiayon's resume and the appointment resolution were issued as a late delivery item. Vice-Chair Shapiro noted his appreciation for experienced professionals such as Ms. Brewton-Tiayon, who provide their expertise to the agency.

ACTION: Motion of Commissioner Geraldo to approve the Resolution 25-07
Seconded by Commissioner Bailey
5 approved the item

- c) Proposed Amendments to Administrative Practice 1-30 Organization and Functions of the Office of the Secretary-Treasurer (Harvin/Beckham)

Corporate Policy and Archives Chief Beckham asked Commissioners to approve amendments to Administrative Practice 1-30, as laid out in the packet. The amendments were prompted by a recent audit by the agency's Office of the Inspector General and clarify that the agency's end-user security functions fall under the Office of the Chief Information Officer. These changes are consistent with the agency's improvements to their cyber security posture. Other functions of the Office of the Secretary-Treasurer's Office will remain unchanged.

Vice Chair Shapiro noted his appreciation for the Office of the Inspector General in helping the agency become more efficient, effective and safe.

ACTION: Motion of Commissioner Geraldo to approve the Amendments to Practice 1-30
Seconded by Commissioner Bailey
5 approved the item

d) Proposed Amendments to M-NCPPC Park Rules and Regulations (Aniton)

Deputy General Counsel Aniton asked Commissioners to approve and adopt proposed amendments to the M-NCPPC Park Rules and Regulations. Mr. Aniton provided background on the proposed amendments, brought about from a review and recommendation during the agency's 2024 CAPRA accreditation. He then reviewed major changes to the policy as provided in the packet.

Commissioner Geraldo asked if there is an exclusion on the leashed dogs provision while in M-NCPPC Dog Parks. Mr. Aniton said he would review the provision and amend/clarify the policy as appropriate.

ACTION: Motion of Commissioner Geraldo to approve the Park Rules and Regulations Amendments with discussed modifications.
Seconded by Commissioner Bailey
5 approved the item

e) Follow-up on GLP-1 Drug Policy (Allen)

Item deferred to the May meeting.

ITEM 6

OFFICERS' REPORTS

Executive Director's Report

- a) Quarterly Late Evaluation Report (for information only)
- b) CIO's Quarterly Report (for information only)

Secretary-Treasurer's Report
No report scheduled

- General Counsel's Report
- c) Litigation Report (For information only)
 - d) Legislative Update (Borden)

General Counsel Borden said she would present to Commissioners the final year-end Legislative Update during the May meeting. In the interim, she added she is available to come to the separate planning board meetings to answer questions on specific bills.

Pursuant to the Maryland General Provisions Article of the Annotated Code of Maryland, section 3-305(b)(9) a closed session is proposed to conduct collective bargaining negotiations or consider matters that relate to the negotiations.

Item 5. CLOSED SESSION

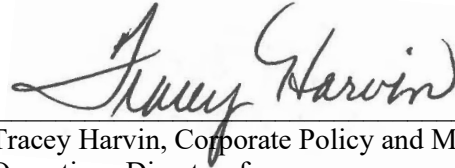
ACTION: Motion of Commissioner Bailey to enter closed session
Seconded by Commissioner Geraldo
5 approved the motion

Commissioners entered Closed session at 10:24 a.m. Open session resumed at 10:30 a.m. Vice Chair Shapiro said during closed session, Acting Executive Director Spencer briefed Commissioners on the status of negotiations with the Fraternal Order of Police and Municipal and County Government Employees' Organization collective bargaining units. The Commissioners also passed closed session minutes from the previous meeting.

Vice Chair Shapiro adjourned the meeting at 10:31 a.m.

A handwritten signature in black ink, appearing to read 'J. F. Adams', written over a horizontal line.

James F. Adams, Senior Technical Writer

A handwritten signature in black ink, appearing to read 'Tracey Harvin', written over a horizontal line.

Tracey Harvin, Corporate Policy and Management
Operations Director, for
William Spencer, Acting Executive Director