



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

Office of the Inspector General • 6611 Kenilworth Avenue • Riverdale, Maryland 20737
(301) 454-1446

June 30, 2023

To: Mike Riley, Director, Montgomery County Department of Parks

Gary Burnett, Deputy Director, Operations

Kenny Black, Chief Facilities Management Division

From: Renee Kenney, Inspector General

Modupe Ogunduyile, Deputy Inspector General

Robert Feeley, Assistant Inspector General

Subject: Follow-Up Review for Facilities Management Division
Audit Report No. MC-005-2022-B

We have completed the follow-up review for the Facilities Management Division Internal Control Report dated April 25, 2022. The following is the result of the follow-up review:

Rec. #	Issue/ Recommendations	Issue Risk	Status	Original Expected Completion	New Expected Completion
				Date	Date
1	Strengthen Physical Security	High	Partially Resolved	12/2022	1/2024
2	Conduct Annual Inventories	High	Resolved	12/2022	n/a
3	Enhance FASTER Utility to Increase Oversight	High	Partially Resolved	12/2022	1/2024
4	Track Real-Time Assignment of Work Orders	Medium	Resolved	12/20/22	n/a
5	Coordinate Pricing Agreements with Corporate Procurement Office	Medium	Resolved	12/2022	n/a
6	Increase Security of Mechanic Laptops	Medium	Resolved	12/2022	n/a

Management provided sufficient additional information and clarification for us to conclude four of the six recommendations reviewed have been satisfactorily addressed and implemented. Two are partially resolved because some degree of progress has been made but are not yet complete.

The following details the status of the partially resolved recommendations:

Recommendation #1: Strengthen Physical Security

Background and Discussion: The OIG expressed concerns about the security of the fleet storerooms, building-A warehouse and other areas secured by lock and key. The OIG recommended installing card readers where possible to provide a higher level of security and ensuring new key issuance is fully documented and tracking of all keys/locks being utilized.

Current Status: Partially Resolved

Management Response: Card readers have been installed in the fleet storerooms and card reader access has been limited for entry into the warehouse. A locksmith is in the process of being hired and a full review of keys will be performed along with a review of potential additional Card Readers to be installed.

Revised Expected Completion Date: January 1, 2024

Follow Up Date: February 29, 2024

Recommendation #3: Enhance FASTER Utility to Increase Oversight

Background and Discussion: The OIG expressed concerns about the oversight of the mechanic's productivity and efficiency. The OIG recommended during the planned upgrade of the Window based FASTER application to a web-based platform, management utilize new functionality available with FASTER to strengthen current controls over the Fleet.

Current Status: Partially Resolved

Management Response: Direct and indirect hours for mechanics are being recorded. Mechanics no longer have the ability to alter direct hours in FASTER however the upgrade of FASTER was delayed yet is underway but has not been fully implemented. A fleet systems analyst is in the process of being hired and will ensure the full functionality of FASTER Web is utilized.

Expected Completion Date: January 1, 2024

Follow Up Date: February 29, 2024

We have included a copy of the original audit report for your convenience. If we can be of assistance in the future, please do not hesitate to contact our office. Thank you for your assistance in this review.

cc: Audit Committee

Dorothy Bailey

Erin White

Benjamin Williams

M-NCPPC Administration

Debra Borden

Asuntha Chiang-Smith

Gavin Cohen

Artie Harris

Stacey Pearson

Ben Rupert

Peter Shapiro

William Spencer

Shuchi Vera